

01

Before you pay for a cover letter, define the work you're buying.

Cover letter service scope checklist

02

Name the gap: grammar, structure, employer research, or choosing relevant evidence.

Cover letter service scope checklist

03

**Compare the same scope:
editing, one tailored letter, a
reusable base, or a wider
bundle.**

Cover letter service scope checklist

04

**Ask what the quote includes:
intake, research, discussion,
drafting, and proofreading.**

Cover letter service scope checklist

05

Clarify revisions. A new employer or target role may need a new brief.

Cover letter service scope checklist

06

Confirm the total, when the delivery clock starts, and which files you'll receive.

Cover letter service scope checklist

07

**Review the draft for
employer-specific interest
and claims you can support.
Keep your own voice.**

Cover letter service scope checklist

08

Start with your resume check at kinetk.io/ats-checker/. Use the article and scope checklist at kinetk.io/blog/cover-letter-writing-service-cost/.

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